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A large, light blue silhouette of a kangaroo is positioned behind the text "AGM PAPERS".

AGM PAPERS

15 May 2019
1pm AEST

Sofitel on Collins St - Melbourne

UniSport Australia

27th Annual General Meeting



AGENDA

Meeting Date: 15 May 2019
Meeting Time: 1pm
Meeting Location: Sofitel on Collins, Melbourne

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1	WELCOME
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| 1.1 | Present |
| 1.2 | Apologies |
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2	PREVIOUS MEETING
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| 2.1 | Adoption of the Minutes of the 26 th Annual General Meeting |
| 2.2 | Consideration of any other business arising from previous meeting |
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3	ANNUAL REPORT including Audited Financial Report
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| 3.1 | CEO Report on 2018 activities and progress against strategy |
| 3.2 | 2018 Audited Financial Report |
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4	NOTICES OF MOTION
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| 4.1 | Confirmation of Voting Numbers & Scrutineers |
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5	ELECTION AND APPOINTMENT OF DIRECTORS
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| 5.1 | Appointment of Directors |
| 5.2 | Report from the Governance & Nominations Committee |
| 5.3 | Election of Directors |
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6	SPECIAL BUSINESS
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| 6.1 | Consideration of any items of special business |
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7	OTHER BUSINESS
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| 7.1 | Noting of the Board appointment of Auditor for 2019 |
| 7.2 | Consideration of Life Membership Nominations |
| 7.3 | Board Term Recognition |
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8	MEETING CLOSE
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UniSport Australia

27th Annual General Meeting

Agenda Item: 2. Previous Meeting
Date: 15 May 2019
Prepared By: Glenys Woolcock, Company Secretary

2.1 Adoption of the Minutes of the 26th Annual General Meeting

The minutes of the previous meeting held on 21 May 2018 are attached.

Recommended Resolution

That the Minutes of the 26th Annual General Meeting held on 21 May 2018 be **ENDORSED** by the Membership as a true and correct record.

2.2 Consideration of any other business arising from the previous meeting

26th Annual General Meeting of UniSport Australia
Minutes of AGM held on 21 May 2018
At Marriott Resort, Surfers Paradise, QLD

The meeting opened at 1:35pm.

26.1 WELCOME

The Chair, David Schmude acknowledged the traditional owners of the land on which the meeting is being held, The Yugambeh people and paid his respects to their elders, past present and emerging.

David then welcomed Member Delegates and Observers; Board & Committee Members, Life Members, Guests and Staff to the 26th Annual General Meeting.

26.1.1 Present

Member University	Delegate	Observers
Australian Catholic University	Tamara Knox	
Australian College of Physical Education	Michael McKnight	
Australian Defence Force Academy		
Avondale College	Mark McNeill	
Bond University	Garry Nucifora	
Central Queensland University	Natalie Turner	Sharon Connor
Charles Sturt University	Niklaus Granger	
Curtin University		
Deakin University	Andrew Crowley	Sheridon Nicol
Edith Cowan University		Vivien Massie
Federation University Australia	Jason Slater	
Flinders University	Christian Thiel	
Griffith University	Jessica Brown	Sarah Wymer; Michael Brown; Natalee Black
International College of Management Sydney		
James Cook University	Teisha Condie	
La Trobe University	Emily Harbrow	Russell Hoye
Macquarie University	Sophie Curtis	
Monash University	Martin Doulton	Michael Jones; Matthew Sheldon-Collins
Murdoch University	Teagan Jefferys	
Queensland University of Technology	Alison Thomson	
RMIT University	Tim Burdeu	Sally Tanner; Elizabeth Goulding
Southern Cross University	Dave Graham	
Swinburne University of Technology	Aimee Gipper	
The Australian National University	Katrina O'Mahony	Mike Rethman
The University of Adelaide	Thomas Sharpe	Sara Lane
The University of Melbourne	Tim Lee	Rod Warnecke
The University of New South Wales	James Yau	Hagan Butler; Roger Carter
The University of Newcastle	Andrew Yapp	Monique Smith
The University of Notre Dame Australia	Ervina Ng	
The University of Queensland	Bryan Pryde	Adin Hewat
The University of Sydney	Robert Smithies	
The University of Western Australia	Ian Fitzpatrick	
University of Canberra	Carrie Graf	Tameka Collins
University of New England	Thomas Bower	
University of South Australia	Adrian George	Bridget Feroughty

University of Southern Queensland	Jared Greenstreet	
University of Tasmania	Jarrod Stephens	
University of Technology Sydney	Samuel Colless	Liz Brett; Sheridan Rynne
University of the Sunshine Coast	Nathan Gordon	
University of Wollongong		
Victoria University	James Nightingale	Wade Spencer; Scott Cashmere
Western Sydney University	Brendan Hoey	Muhaim Jayaman

AUS Board

Directors	David Schmude Prof Tim Brailsford Mike Daws Martin Doulton Russell Hoye Chris Massey Peter McGrath Sarah Richardson Vivien Massie Katrina O'Mahony	Board Deputy Chair and 2018 AGM Acting Chair Incoming Director Incoming Director
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AUS Life Members

Bruce Meakins
Tim Lee

AUS Staff

Chief Executive Officer	Don Knapp
Chief Operating Officer	Tony Jermyn
Company Secretary and GM – Finance & Admin	Glenys Woolcock
General Manager – High Performance	Siobhan James
General Manager – Education, Training & Risk	Donna Spethman
General Manager - Commercial	Leith Brook
Regional Development Manager - North	Nicholas Such
Regional Development Manager – South	Kylie Bloodworth
Regional Development Manager – East	Paul Clarke
Nationals Project Manager	Natalie Broom
Nationals Sport & Operations Manager	Matt Cheeseman
Nationals Sport Coordinator	Eloise Ayre
Nationals Operations Coordinator	Kelly Armstrong
Nationals Volunteer Coordinator	Savannah Roberts
Registrations & Accreditations Coordinator	Tiarny Pritchard
Communications & Marketing Manager	Sean McMahan
Finance Coordinator	Connie Roberson
High Performance Coordinator	Toni Lourens

Guests

Tim Smith	Research Committee
Fran Lie	Chinese Taipei University Sports Federation
Hannah Wang	Chinese Taipei University Sports Federation

26.1.2 Apologies

Apologies

Dr Deldre Anderson	Director and Board Chair
Peter McGrath	Director and FARM Chair
John Campbell	Life Member
Stephen Griffith	Life Member
Alf Lazer, AM	Life Member
Tony Booth, OAM	Life Member
Jaime Bowmaker	University of Wollongong
Tanya Wrightson	University of Wollongong
Chris Hicks	Newcastle University
Paul McJannett	Australian Catholic University

26.2 PREVIOUS MEETING

26.2.1 Adoption of the Minutes of the 25th Annual General Meeting

The minutes of the 25th Annual General Meeting held at the Marriott Resort on 16 May 2017 were put to the meeting.

RESOLVED: That the Minutes of the 25th Annual General Meeting be ACCEPTED as a true and correct record.

26.2.2 Consideration of any other business arising from previous minutes

There was no other business arising from the previous meeting.

26.3 ANNUAL REPORT including Audited Financial Report
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26.3.1 CEO Report on 2017 activities and progress against strategy

The CEO, Don Knapp elaborated on his report on last year's key activities and many successful achievements, highlighting the following in particular.

The market repositioning change agenda embarked on in early 2016 continued through last year and proved to be ambitious and challenging. The Marketing Committee, under the leadership of Chair Sarah Richardson and capably supported by COO Tony Jermyn and Communications & Marketing Manager Sean McMahon worked diligently to deliver a successful launch of the new UniSport brand and Nationals in March this year. Don acknowledged the efforts of all staff who, throughout 2017, continued to seamlessly deliver quality event and services from amidst this evolving environment of UniSport.

The establishment of the National University Women's Rugby Sevens series in partnership with the ARU was another significant achievement. Don thanked the valuable assistance from Directors Professor Tim Brailsford and Peter McGrath for their behind the scenes liaisons with the ARU to bring this concept to fruition.

The Summer Universiade and the Uniroos Team continue to grow in relevance and importance on the Australian sport calendar. The carefully compiled statistics evidencing the success of student-athletes on the world stage continues to support the relevance and contribution of university sport in the national sport pathway to Olympic success. For this Don praised the work of the International Sport Strategy Committee and the High Performance team, led by Siobhan James.

In conclusion, Don stressed that never before has UniSport needed the ongoing support of the membership as we do now. We need the collaboration of the membership to continue the momentum, to drive event participation and ensure we achieve our shared aims of creating better student experiences through sport.

26.3.2 Digital Presentation - *Images of Healthy, Active, Engagement*

The UniSport Australia Nationals launch video was shown for the information and entertainment of members who weren't able to attend the launch function held at the University of Technology Sydney on 20 March this year.

26.3.3 2017 Financial Performance and Audit Report

In the absence of the FARM Chair Peter McGrath, the CEO reported on last year's financial performance and spoke to the presentation of the actual versus budget graphs on significant income and expenditure items.

The 2017 year finished with a net operating surplus of \$66,013 against a \$68,008 budget. During what became a year of transition, the overall event registrations were nearly 3,000 participants under target, translating into \$619k in lost registration fees. This revenue shortfall triggered the need to find significant savings in sport-related variable costs as well as other areas. An additional factor assisting the result was sponsorship revenue finishing \$72k better than budget.

RESOLVED: That the 2017 Annual Report and Audited Financial Report be ENDORSED.

26.4 NOTICES OF MOTION

26.4.1 Confirmation of Voting Numbers & Scrutineers

The GNC Chair, Professor Tim Brailsford advised that 36 Delegates; 1 Board Director, Sarah Richardson and the Chair, David Schmude were entitled to vote giving a total voting strength for elections of 38. In the event of a tied vote, the Chair also held the casting vote.

Total voting strength for non-election voting matters is 65, calculated on the basis of 2 votes for members with an EFTSU in excess of 10,000 and 1 vote for members with an EFTSU less than 10,000.

The number of votes required to pass the two Special Resolutions at 75% of the total voting strength is 49.

Appointed Scrutineers are Board Director, Russell Hoye and Chief Operating Officer, Tony Jermyn.

26.4.2 Report from the Governance & Nominations Committee (GNC)

Tim spoke to the report from the GNC on the proposal to Change the Company Name and Alter the Constitution. This report provided a summary of the material constitutional changes including the rationale for them. Also provided in the 21 day notice as well as in the meeting papers is the marked up constitution.

25.4.3 Special Resolution to Change the Company Name

Tim informed the meeting that in order to protect the IP the new name UniSport Australia has already been registered as a Trading Name and Business Name. The special resolution seeks now to change our legal company name.

RESOLVED: That the Company Name 'Australian University Sport Limited' be changed to 'UniSport Australia Limited'.

26.4.4 Special Resolution to Alter the Constitution

Tim reminded the meeting that in order for the special resolution to alter the constitution to pass, it required 75% of the votes of those members present in person or by proxy to vote in favour of the special resolution. Tim then asked if anyone would like to speak for or against the motion or have any questions on the proposed alterations to the constitution.

The University of Sydney Delegate, Rob Smithies queried the proposal to amend the votes for Members with more than 10,000 EFTSU from two votes to one vote. In particular, Rob asked for an explanation of the rationale behind this, whether any consultation was done and whether there would be any reduction in fees for those Members going from two votes down to one.

In responding, Tim referenced the principle that each member of UniSport, irrespective of size, is equal and therefore an equality of voting rights should ensue. This view also reflects the Australian Sports Commission's recommended position for best-practise sports governance. In terms of the financial implications Tim handed over to the CEO to respond. Don confirmed a reduction in membership fees has not been considered as the two are not essentially linked.

The University of Melbourne Delegate, Tim Lee endorsed Rob's point and suggested that in future these types of strategic changes might be flagged for considered discussion in forums such as the National Conference. On behalf of the Board and executive, Tim Brailsford gave assurance that the consultation message had been heard and would be redressed going forward.

Tim Lee also queried the removal of the student participation clause from the constitution to the By-Laws, advising while he could see the sense of this he was concerned that student participation was a very important part of this organisation's objectives. Tim Brailsford advised moving student participation to the By-Laws was to allow the Sport Strategy Committee to adequately address the sector's changing term lengths and how this impacts the question of when is a student no longer a student (having graduated) and no longer eligible to participate in a UniSport event.

RESOLVED: That the AUS Constitution be replaced with the marked up version of the UniSport Australia Constitution.

26.5 ELECTION AND APPOINTMENT OF DIRECTORS

26.5.1 Appointment of Directors

The Chair advised that the terms of two Appointed Directors fell due this year and the Board subsequently re-appointed both for a further term. These Appointed Directors were:

- Appointed Director, Mr Peter McGrath
- Universities Australia Director, Prof Tim Brailsford

26.5.2 Report from the Governance & Nominations Committee

The GNC Chair, Prof Tim Brailsford spoke to the report from the GNC on the list of Nominees and their submission statements. Tim advised that while we have three nominations for three positions there is no need for a contested election although there is a need for the three nominations to be formally elected by the meeting.

26.5.3 Election of Directors

Tim asked the three nominees to leave the meeting before asking whether anyone wished to speak to any of the nominations. As there were no questions, Tim asked the meeting to vote and noted all three nominees were duly elected as Directors.

The three nominees were then called back into the meeting and congratulated on their election as Directors of the Board.

- Ms Vivien Massie, Edith Cowan University
- Ms Katrina O'Mahony, Australian National University
- Mr David Schmude, University of New England

26.6 SPECIAL BUSINESS

The Chair advised there were no items of special business to be discussed.

26.7 OTHER BUSINESS

26.7.1 Noting of the Board appointment of Auditor for 2018

The Chair advised the Board have appointed Nexia Australia as Auditor for 2018.

26.7.2 Life Membership

The Chair advised that no nominations for Life Membership were received.

26.7.3 Board Term Recognition

The Chair advised that Mr Mike Daws and Mr Martin Doulton's terms would expire at the conclusion of this, the 26th AGM. On behalf of the Board, Dave thanked Mike and Martin for their outstanding contributions to the Board during their involvement over the past six years.

Dave then invited the CEO to say a few words of appreciation to Mike and Martin on behalf of the management team and elaborate on some of their achievements over the term of their tenure.

Martin's contributions have centred on the International and Sport Strategy Committees. Martin is the current FISU Oceania President and has served on several FISU committees. The Board has appointed Martin as an Officer of the Board and he will continue to drive our International Program.

Mike has served on the Governance & Nominations Committee as well as several ad hoc committees. Mike has been a grounding influence for the Board offering an important industry perspective from both outside and inside university sport.

Mike and Martin took the opportunity to address the meeting to thank their fellow Directors, Members and the CEO for their continued support over the time they have served as a Director. Martin and Mike both paid tribute to the UniSport staff citing their hard work behind the scenes as key to making the organisation as successful as it is.

26.8 MEETING CLOSE

The Chair extended his sincere appreciation and thanks to all Members for their continued support of the Board and management of UniSport Australia. Last but not least, Dave commended all the staff of UniSport for their invaluable efforts throughout the year.

There being no further business, the Chair closed the meeting at 2:45pm.

Signed at the 27th AGM as a true and accurate record of the proceedings of the 26th AGM.

UniSport Chair David Schmude

Dated:

UniSport Australia

27th Annual General Meeting

Agenda Item: 3. Annual Report including Audited Financial Report
Date: 15 May 2019
Prepared By: Glenys Woolcock, Company Secretary

3.1 CEO Report on 2018 activities and progress against strategy

The 2018 Annual Report contains a report from outgoing CEO, Don Knapp on activities for 2018.

Recommended Resolution

That the 2018 Annual Report be **ENDORSED** by the Membership.

3.2 2018 Audit Report

The Board of Directors submit the Audited Financial Report the year ended 31 December 2018.

Recommended Resolution

That the 2018 Audited Financial Report be **ENDORSED** by the Membership.

UNISPORT AUSTRALIA LIMITED
ACN: 095 463 782

FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2018

UNISPORT AUSTRALIA LIMITED
ACN: 095 463 782

FINANCIAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2018

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DIRECTORS' REPORT

Your Directors submit the financial report of UniSport Australia Limited (UniSport) for the financial year ended 31 December 2018.

Directors

The names of each person who has been a director during the year and to the date of this report are:

Mr D Schmude	Prof R Hoye
Mr P McGrath	Mr C Massey
Dr D Anderson	Ms V Massie (<i>appointed May 2018</i>)
Prof T Brailsford	Ms K O'Mahony (<i>appointed May 2018</i>)
Mr M Daws (<i>resigned May 2018</i>)	Ms S Richardson
Mr M Doulton (<i>resigned May 2018</i>)	Mr D Knapp (<i>resigned May 2018</i>)

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activities of the company during the financial year were to provide peak body representation; strategic planning and coordination of university sport in Australia, including event management and assistance to university sporting teams.

Short-term and Long-term Objectives

The short-term objectives of the company are to:

- Improve sport outcomes for the university sport sector through: growing and improving the quality of participation in regional, national and international sport programs and events; and extending and consolidating the envisioned event participation pathway.
- Continue to build sector-wide resilience and sustainability through enhancing communications, professional development, knowledge management and shared best practice to deliver quality benefits and services to our end consumer - the university students of Australia.
- Build a stronger strategic partnership with Sports Australia to show where university sport can contribute to the national sport system through aligning the aims of higher education and health through sport and activity.

The long-term objectives of the company are to:

- Provide effective leadership to the sector.
- Deliver essential services to members and participants enabling the connection of external stakeholders with the university sport sector.
- Impart a 'healthy body - healthy mind' message to the students enrolled in Australian universities
- Encourage fair play and the spirit of doing one's best knowing and promoting that the pursuit of academic and sporting aspirations are complementary components of the university experience.
- Value the importance of the people involved in the promotion and delivery of sport across the tertiary sector.
- Embody a culture of openness and transparency.

Strategies

To achieve these objectives, the company has adopted the following strategies:

- Consultative strategic planning, implementation and review processes.
- Maintenance of regular, open and transparent reporting and communication channels with members.
- Nationally coordinated programs with a vision shared by UniSport, members and student participants.
- Responsible corporate citizenship adopting globally relevant policies such as risk management, member protection, anti-doping and environmentally friendly operating procedures.

Key Performance Measures

The company measures its own performance through the use of a variety of qualitative success measures in the areas of

- Growth and sustainability
- UniSport & Sports Australia/Australian Institute of Sport Strategic Partnerships
- UniSport & National Sporting Organisations Strategic Partnerships
- Improving sport outcomes through events
- Member services
- Business development
- Health promotion and
- Financial performance

These success measures are used by the directors to assess whether the company's short-term and long-term objectives are being achieved.

DIRECTORS' REPORT (cont.)

Review of Operations

The loss of the company for the financial year amounted to \$593,068 (2017: \$66,010 surplus). We note that the High-Performance Program World Summer & Winter Games and the Australian Masters Games are held biennially.

Information on Directors

David Schmude **Chair** (appointed as Chair May 2018) / **Deputy Chair** (resigned as Deputy Chair May 2018)
Qualifications Master of International Sport Management (Southern Cross University)

Experience David has extensive experience in sport management and marketing at a national and regional level. As UNE Life CEO at the University of New England in Armidale, David has a proven track record in extending sport's influence in the community and corporate sector to improve student services and enhance university sport's profile, including forging partnerships with multiple state and regional sport organisations.

He shares UniSport Australia's commitment to foster university sport as a part of university life and represent university students' sporting needs in government decision making. At UNE, David has spearheaded policy initiatives that enhance the place and potential of university sport, especially for regional universities who typically combine an on-campus residential population with externally enrolled students living in various cities and regions.

Dr Deidre Anderson **Chair** (resigned as Chair May 2018)
Qualifications PhD – The Games that Adults Play: Sport, Alcohol usage and University Students (Macquarie University)
Master of Arts (Lifeskill Intervention & Sports Performance)
Graduate Diploma (Social Science) Melbourne Institute of Technology
Graduate Diploma (Athlete Counselling) (Australian Institute of Sport)
Bachelor of Arts (Sports Management) (Victoria University)
Graduate (Australian Institute of Company Directors)

Experience Deidre is a consultant, academic administrator with extensive experience mentoring many of the world's top athletes. Starting with nine years in the Royal Australian Airforce, over three decades she's held senior Australian public and private sector roles as well as national and international elite sport executive positions. A Paul Harris Fellow and Princeton International Business Leaders recipient, she has been Chair of UniSport, past Director of Sports Alliance Australia (disability services) and currently Director for the National Rugby League Players Association, and a Justice of the Peace. She's Founding Chair of Hope Africa; past Chair Australian Women's Sport & Recreation Association; and former Macquarie University Deputy Vice-Chancellor (Students & Registrar).

Deidre is co-author of many books and has published extensively about athlete transition. She's been acknowledged worldwide for her contribution to elite athletes and has a lifelong commitment to supporting young people's development. Deidre is a recipient of the Eunice Gill Coach Education award and an honorary member of the Golden Key International Honour Society.

Peter McGrath **Deputy Chair** (appointed as Deputy Chair May 2018)
Qualifications Grad Dip in Legal Practice (Australian National University)
LLB (Australian National University)
Associate Diploma in Valuation (Sydney Technical College)
FAICD FAPI LLB

Experience Peter is a highly experienced corporate/sport lawyer and administrator. He's undertaken and collaborated on multiple national sport organisation governance projects for the Australian Sports Commission.

Peter's a government appointed director of Canberra Institute of Technology. Formerly he was the Chair and Director of Rugby Australia, member of the International Rugby Board (IRB) and was a member of the IRB Executive Committee. Peter was a Director and Chair of Brumbies Rugby and was a member and Chair of SANZA which was a Joint Venture

DIRECTORS' REPORT (cont.)

Information on Directors (cont.)

Peter McGrath (cont.)

Experience (cont.)

between the Australian, New Zealand and South African Rugby Unions. Peter is a Fellow of the Australian Institute of Company Directors and is also a Fellow of the Australian Property Institute.

**Professor Tim Brailsford
Qualifications**

Universities Australia Director
BEC (Hons), MEd, PhD (Monash),
SF Fin, FCPA, FAIM

Experience

Tim is Vice Chancellor and President of Bond University. Located on the Gold Coast, Bond University is Australia's first independent, private non-profit university. Tim's experience includes academic and administrative positions at Monash University, The University of Queensland, The Australian National University and The University of Melbourne. He holds PhD, Masters and Honours degrees and is a Senior Fellow of the Financial Services Institute of Australasia, Fellow of the Australian Institute of Management and Fellow of CPA Australia. Tim is a qualified referee and coach, and has been involved with sport for several decades, particularly cricket and rugby.

**Prof Russell Hoye
Qualifications**

Director
Doctor of Philosophy (Griffith University)
Master of Public Policy & Management (Monash University)
Master of Environmental Studies (The University of Melbourne)
Bachelor of Arts (Recreation) (Victoria University of Technology)
PhD MPP MES BA

Experience

Russell is Pro Vice-Chancellor (Research Development) at La Trobe University and Director of La Trobe Sport. He brings detailed knowledge of community and elite sport from his two-decade long research and consulting background, along with current experience managing La Trobe University relationships with a variety of state and national sport organisations. As Director of La Trobe Sport he's overseen the development and implementation of a university wide strategy for sport and a significant restructure process. His role has oversight of all campus sport experiences, participation opportunities, university clubs, commercial partnerships, elite athlete support, and sport infrastructure, curriculum and research. He is a widely published author and sought-after conference speaker in Australia and internationally.

**Christopher Massey
Qualifications**

Director
Doctorate of Education (in progress) (The University of Western Australia)
Diploma Graduate Australian Institute of Company Directors (Australian Institute of Company Directors)
Master of Education (The University of Western Australia)
Master of Business Administration (Edith Cowan University)
Graduate Diploma of Management (Edith Cowan University)
Diploma of Education (The University of Western Australia)
Bachelor of Physical Education (The University of Western Australia),
GAICD MED MBA BPE

Experience

Chris is an experienced leader with a 28-year career spanning not for profit, government, and commercial organisations. He has held both board and executive roles with commercial accountability for significant budgets across the education (secondary and higher education), health, sport and recreation sector. He is a Director on a number of Boards, including the West Coast Fever Suncorp Super Netball Club and the Collegiate Way International Advisory Committee. His current role at The University of Western Australia involves the responsibility for all student services and support and is part of the senior executive team of the Education portfolio. His role involves the leadership of over 400 staff and several hundred casual employees. He's passionate about the value sport offers in the education sector including participation, volunteering and leadership opportunities and believes that sport is a sound investment from graduate, employer and universities' perspectives. Chris is a Leadership WA Fellow, UWA Football Club Life Member and recipient of a UWA Excellence in Teaching Award.

DIRECTORS' REPORT (cont.)

Information on Directors (cont.)

Vivien Massie

Qualifications

Director (appointed May 2018)

Women Leaders in Sport Grant (Australian Sports Commission)

MBA (in progress) (The University of Western Australia)

BSc (Exercise and Sports Science) Hons (Edith Cowan University)

Experience

Vivien is passionate about the value sport and wellness can provide to students in their formative years of adulthood. Establishing good habits and great connections at this critical time can help catapult young people into high performing personal and professional endeavours.

Vivien has seen university sport from every angle. In her 10+ years within the university sector Vivien has participated as a student-athlete, team captain, run the Edith Cowan University (ECU) team as University Team Manager, and lead the delivery team of her university's delegation. Vivien is undertaking a Master of Business Administration (MBA) from The University of Western Australia and has used her insights to guide sport at ECU through the evolution of management structures whilst ensuring sport's sustainability at ECU

Katrina O'Mahony

Qualifications

Director (appointed May 2018)

Bachelor of Arts (Hons) English and Philosophy (University of Leeds)

Experience

Katrina has 15 years' experience working in sport, within tertiary, not for profit, and commercial sectors. With over a decade in sports marketing she brings strong commercial, brand and marketing expertise to the board. Katrina has worked with global brands to drive business objectives through sport, leading the delivery of international sponsorships at the Australian Open Tennis, Hong Kong 7's Rugby Union, London 2012 Olympics, and Paralympic World Cup.

Katrina's experience spans multiple markets, having cultivated her career in London, Hong Kong and Sydney, bringing with her different cultural perspectives on the value of sport. In her current role as CEO of ANU Sport, located in Canberra, Katrina is responsible for all campus sport and physical activity.

Katrina is passionate about sport and believes in its power to deliver social change and build community – particularly within the tertiary education sector. She was a representative netballer and the founder of the Women in Sport group.

Sarah Richardson

Qualifications

Director

FGIA GAICD FAMI MBA (Hons) BCA BA

Performance Measurement for Effective Not-for-Profit Management (Harvard Kennedy School of Government)

Social Enterprise Scholarship (Harvard); Women Leaders Grant (Sport Australia);

Corporate Governance Scholarship (AICD)

Corporate Governance Diploma (Australian Institute of Company Directors)

MBA (Hons) (Marketing/Finance) (University of Chicago Graduate School of Business)

BCA (Business/Accounting) & BA (English Literature) (Victoria University of Wellington)

Experience

Sarah brings strategic, financial and corporate governance skills from three decades of board and executive experience in not-for-profits, SMEs and multinationals in Australia, France and the US. She has served on 14 education, sport, health, infrastructure and agrifood boards in the last decade (four current) and is Director of her own SME consultancy.

Sarah has received multiple awards and is a member of Governance Institute of Australia (Fellow), Australian Institute of Company Directors, Australian Marketing Institute (Fellow, CPM, Awards Head Judge), Australian Fulbright Alumni Association, Victoria University of Wellington Alumni Association (Regional Ambassador) and University of Chicago Alumni Association (Mentor, Perth Alumni Club Founder). She is enjoying combining her passion for the education sector with her communication skills to build awareness and advocacy for university sport within Australia.

DIRECTORS' REPORT (cont.)

Information on Directors (cont.)

Mike Daws

Qualifications

Director (resigned May 2018)

Director of Sport - The University of Adelaide
BSc (Hons), DipEd (The University of Adelaide)

Experience

Mike has been a full-time sports administrator for more than 30 years, holding senior positions at state and national levels in sports development, marketing, facility development, and event and team management in tennis, basketball, Australian rules football, university sport, and at the Olympics in Atlanta, Sydney, and Athens.

Martin Doulton

Qualifications

Director (resigned May 2018)

Director of Team MONASH - Monash University
Higher National Diploma in Management / Diploma in Recreation Business Studies
(College of St Paul and St Mary, now the University of Gloucestershire) 1983
MMgt (Monash University) 2005.

Experience

Martin has a wide range of experiences gleaned from more than 30 years of involvement in the sports and leisure industry. He played sport at a professional level and has the experience of international university sporting representation in two sports. His work experiences have ranged from organising inner city sport in the UK to delivering sports programs and events across Australia, Oceania, Africa, and Asia.

Martin has been a senior manager at Monash University since 2002 and is currently Director of Team MONASH. He has served as the UniSport Australia representative to FISU Oceania (the continental university sports federation) since 2010 and in 2014 was elected as President of FISU Oceania with his term of office to conclude in November 2019. Martin has also been the FISU Oceania representative on the Executive Committee of FISU since 2011, the world governing body for university sport, and was reappointed into this position for the 2015-19 mandate period (term of office).

DIRECTORS' REPORT (cont.)

Meetings of directors

During the year, eight meetings of directors were held. Attendances by each director were as follows:

Director	Board Meetings	
	Number Eligible to Attend	Number Attended
David Schmude	8	8
Peter McGrath	8	6
Dr Deidre Anderson	8	3
Prof. Tim Brailsford	8	7
Mike Daws*	3	3
Martin Douulton*	3	2
Prof. Russell Hoye	8	6
Christopher Massey	8	8
Vivien Massie +	5	5
Katrina O'Mahony +	5	4
Sarah Richardson	8	8

* term concluded May 2018

+ appointed May 2018

Board appointed committees including Directors' positions on committees

(Note UniSport staff receive standing invitations to participate in and advise committee meetings but possess no voting rights.)

Finance, Audit and Risk Management Committee (FARM)

Prof. Russell Hoye+	Chair & UniSport Appointed Director
Vivien Massie+	UniSport Director
Sandie Angus	Independent
Frank Laezza	Independent
Peter McGrath*	Chair & UniSport Appointed Director
David Schmude*	UniSport Director
Don Knapp	UniSport Chief Executive Officer
Tony Jermyn	UniSport Chief Operating Officer
Glenys Woolcock	UniSport Co. Secretary & General Manager (Secretariat)
* concluded May 2018	
+ appointed May 2018	

Governance & Nominations Committee (GNC)

Peter McGrath+	Chair & UniSport Appointed Director
Katrina O'Mahony+	UniSport Director
Paul Bruce	Independent
Prof. Tim Brailsford*	Chair & Universities Australia Appointed Director
Mike Daws*	UniSport Director
Don Knapp	UniSport Chief Executive Officer
Glenys Woolcock	UniSport Co. Secretary & General Manager (Secretariat)
* concluded May 2018	
+ appointed May 2018	

Marketing & Sponsorship Committee (MSC)*

Sarah Richardson	Chair & UniSport Appointed Director
David Schmude	UniSport Director
Don Knapp	UniSport Chief Executive Officer
Tony Jermyn	UniSport Chief Operating Officer (Secretariat)
*committee dissolved May 2018	

DIRECTORS' REPORT (cont.)

Board appointed committees including Directors' positions on committees (cont.)

Sport Strategy Committee (SSC)

Christopher Massey+	Chair & UniSport Director
Deidre Anderson+	UniSport Director
Nat Black	Griffith University
Tamarah Knox	Australian Catholic University
James Nightingale	Victoria University
David Schmude*	Chair & UniSport Director
Martin Doulton*	UniSport Director & OUSA/FISU representative
Don Knapp	UniSport Chief Executive Officer
Tony Jermyn	UniSport Chief Operating Officer (Secretariat)
* concluded May 2018	
+ appointed May 2018	

International Sport Strategy Committee (ISSC)*

Deidre Anderson	Chair & UniSport Director
Elizabeth Morgan-Brett Martin	ActivateUTS
Martin Doulton	UniSport Director/Monash University
Don Knapp	UniSport Chief Executive Officer
Tony Jermyn	UniSport Chief Operating Officer
Siobhan James	UniSport GM - High Performance (Secretariat)
*committee dissolved May 2018	

Research & Advocacy Committee (RAC)*

Prof. Russell Hoyer	Chair & UniSport Director
Prof. Tim Smith	RMIT University
Don Knapp	UniSport Chief Executive Officer (Secretariat)
*committee dissolved May 2018	

Disputes & Disciplinary Committees

Division 1

Ian Fitzpatrick	The University of Western Australia (Chair)
Sophie Curtis	Macquarie University
Aimee Purcell	University of Technology Sydney
Sue McLatchey	Hockey Queensland
Donna Spethman	UniSport GM – Education, Training & Risk (Secretariat)

Division 2

Andrew Yapp	The University of Newcastle (Chair)
Lee Emberton	Deakin University
Adin Hewat	The University of Queensland
Sue McLatchey	Hockey Queensland
Donna Spethman	UniSport GM – Education, Training & Risk (Secretariat)

Membership Classes

The categories of membership of UniSport, (collectively called “**Members**”) as outlined in the constitution shall be:

- HE (Higher Education) Members as described in Rule 8.
- Life Members as described in Rule 9; and
- Any other category or categories of membership as determined by the Board

In respect to Clause 8.1 An HE Member must be:

- an 'Australian University' as listed by TEQSA on its national register; or
- an 'Australian University of Specialisation' as listed by TEQSA on its national register; or
- an Australian higher education institution that has self-accrediting authority and is listed by TEQSA on its national register.

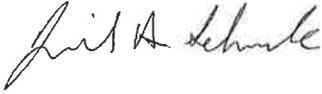
The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$1.00 each towards meeting any outstanding obligations of the company. At 31 December 2018, the total amount that members of the company are liable to contribute if the company is wound up is \$42 (2017: \$42).

DIRECTORS' REPORT (cont.)

Auditor's Independence Declaration

The auditor's independence declaration for the year ended 31 December 2018 has been received and can be found on the page following this directors' report.

Signed in accordance with a resolution of the Board of Directors.



David Schmude

.....
Director



Russell Hoye

.....
Director

Date: 16 April 2019

To the Directors of Unisport Australia Limited

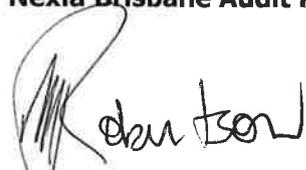
Auditor's Independence Declaration under Section 307C of the Corporations Act 2001

I declare that, to the best of my knowledge and belief, during the year ended 31 December 2018 there have been no contraventions of:

- (i) the auditor independence requirements as set out in the *Corporations Act 2001* in relation to the audit; and
- (ii) any applicable code of professional conduct in relation to the audit.

Nexia Brisbane Audit Pty Ltd

Nexia Brisbane Audit Pty Ltd



AM Robertson
Director

Date: 18 April 2019

Nexia Brisbane Audit Pty Ltd

Registered Audit Company 299289
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DIRECTORS' DECLARATION

The directors of the company declare that:

1. The financial statements and notes, as attached, are in accordance with the *Corporations Act 2001* and:
 - i. comply with Australian Accounting Standards applicable to the company; and
 - ii. give a true and fair view of the financial position of the company as at 31 December 2018 and of its performance for the year ended on that date in accordance with the accounting policies described in Note 1 to the financial statements.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors



David Schmude

.....
Director



Russell Hoyer

.....
Director

Date: 16 April 2019

STATEMENT OF PROFIT OR LOSS AND OTHER COMPREHENSIVE INCOME
FOR THE YEAR ENDED 31 DECEMBER 2018

	Note	2018 \$	2017 \$
Revenue	2	3,711,651	7,908,309
Membership costs		(251,064)	(332,493)
Administration costs		(409,466)	(1,119,494)
Human resource management costs		(1,987,123)	(3,054,344)
Travel costs		(208,081)	(294,357)
Public relations costs		(165,812)	(631,181)
Sport costs		<u>(1,283,173)</u>	<u>(2,410,430)</u>
Current year (deficit)/surplus before income tax		(593,068)	66,010
Income tax expense	1	<u>-</u>	<u>-</u>
Net current year (deficit)/surplus		(593,068)	66,010
Other comprehensive income			
Items that will be reclassified subsequently to profit or loss when specific conditions are met			
		-	-
Items that will not be reclassified subsequently to profit or loss			
- Fair value (losses)/gains on financial assets at fair value through other comprehensive income		<u>(18,223)</u>	<u>19,364</u>
Total other comprehensive (loss)/income for the year		(18,223)	19,364
Total comprehensive (loss)/income attributable to members of the entity		<u>(611,291)</u>	<u>85,374</u>

The accompanying notes form part of these financial statements

STATEMENT OF FINANCIAL POSITION
AS AT 31 DECEMBER 2018

	Note	2018 \$	2017 \$
ASSETS			
CURRENT ASSETS			
Cash and cash equivalents	4	419,826	645,223
Accounts and other receivables	5	406,511	253,089
Other assets	9	665,613	158,182
Financial assets	6	55,000	463,640
TOTAL CURRENT ASSETS		1,546,950	1,520,134
NON-CURRENT ASSETS			
Financial assets	6	1,092,900	1,150,033
Plant and equipment	7	82,759	57,927
Intangible assets	8	53,814	27,686
TOTAL NON-CURRENT ASSETS		1,229,473	1,235,646
TOTAL ASSETS		2,776,423	2,755,780
LIABILITIES			
CURRENT LIABILITIES			
Accounts payable and other payables	10	248,474	474,526
Employee provisions	11	136,397	199,118
Grants received in advance	12	1,101,353	177,411
Other liabilities	13	2,220	5,455
TOTAL CURRENT LIABILITIES		1,488,444	856,510
NON-CURRENT LIABILITIES			
TOTAL NON-CURRENT LIABILITIES		-	-
TOTAL LIABILITIES		1,488,444	856,510
NET ASSETS		1,287,979	1,899,270
EQUITY			
Retained surplus		(497,968)	95,100
Reserves	14	1,785,947	1,804,170
TOTAL EQUITY		1,287,979	1,899,270

The accompanying notes form part of these financial statements

UNISPORT AUSTRALIA LIMITED
ACN: 095 463 782

STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER 2018

	Retained Earnings	Reinvestment Fund	Student International Representation Support Fund	Operating Reserve	Financial Asset Revaluation Reserve	Total
2018						
Balance at 1 January 2018	95,100	650,000	300,000	750,000	104,170	1,899,270
Comprehensive Income						
Deficit for the year attributable to members of the company	(593,068)	-	-	-	-	(593,068)
Other comprehensive income for the year	-	-	-	-	(18,223)	(18,223)
Total comprehensive income attributable to members of the company for the year	(593,068)	-	-	-	(18,223)	(611,291)
Balance at 31 December 2018	(497,968)	650,000	300,000	750,000	85,947	1,287,979
2017						
Balance at 1 January 2017	29,090	650,000	300,000	750,000	84,806	1,813,896
Comprehensive Income						
Surplus for the year attributable to members of the company	66,010	-	-	-	-	66,010
Other comprehensive income for the year	-	-	-	-	19,364	19,364
Total comprehensive income attributable to members of the company for the year	66,010	-	-	-	19,364	85,374
Balance at 31 December 2017	95,100	650,000	300,000	750,000	104,170	1,899,270

The accompanying notes form part of these financial statements

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 DECEMBER 2018

	Note	2018 \$	2017 \$
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts from customers		4,808,707	7,152,072
Payments to suppliers and employees		(5,449,467)	(6,881,884)
Interest received		57,535	68,581
Net cash generated/(used) from operating activities	17	<u>(583,225)</u>	<u>338,769</u>
CASH FLOWS FROM INVESTING ACTIVITIES			
Payment for plant and equipment		(53,058)	(39,839)
Payment for intangible assets		(36,664)	(28,669)
(Payments)/Proceeds for financial investments		447,550	(172,763)
Net cash generated/(used) from investing activities		<u>357,828</u>	<u>(241,271)</u>
CASH FLOW FROM FINANCING ACTIVITIES			
Net cash used in financing activities		<u>-</u>	<u>-</u>
Net (decrease)/increase in cash held		(225,397)	97,498
Cash and cash equivalents on hand at beginning of the financial year		645,223	547,725
Cash and cash equivalents on hand at the end of the financial year	4	<u>419,826</u>	<u>645,223</u>

The accompanying notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements cover UniSport as an individual entity, incorporated and domiciled in Australia. UniSport is a company limited by guarantee.

The financial statements were authorised for issue by the directors of the company as at the date of the directors' declaration.

Basis of Preparation

The directors have prepared the financial statements on the basis that the company is a non-reporting entity because there are no users who are dependent on general purpose financial statements. These financial statements are therefore special purpose financial statements that have been prepared in order to meet the requirements of the *Corporations Act 2001*. The company is a not-for-profit company for financial reporting purposes under Australian Accounting Standards.

The financial statements have been prepared in accordance with the mandatory Australian Accounting Standards applicable to entities reporting under the *Corporations Act 2001* and the significant accounting policies disclosed below, which the directors have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements, except for the cash flow information, have been prepared on an accruals basis and are based on historical costs unless otherwise stated in the notes. Material accounting policies adopted in the preparation of these financial statements are presented below and have been consistently applied unless stated otherwise. The amounts presented in the financial statements have been rounded to the nearest dollar.

Accounting Policies

• **Revenue**

Non-reciprocal grant revenue is recognised in profit or loss when the company obtains control of the grant and it is probable that the economic benefits gained from the grant will flow to the company and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before the company is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied.

When grant revenue is received whereby the company incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the state of financial position as a liability until the service has been delivered to the contributor; otherwise the grant is recognised as income on receipt.

These assets are recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of profit or loss and other comprehensive income.

Donations and bequests are recognised as revenue when received.

Interest revenue is recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Sponsorship, host funding and licence fees are recognised over the period that is specified in the partner agreements.

Annual membership subscriptions are recognised on a proportional basis from the date the membership is accepted and/or renewed, to the year end.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customer.

Revenue from the sale of goods is recognised at the point of delivery as this corresponds to the transfer of significant risks and rewards of ownership of the goods and the cessation of all involvement in those goods.

All revenue is stated net of the amount of goods and services tax.

• **Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at-call with banks, other short term highly liquid investments with original maturities of three months or less.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

• **Plant and Equipment**

Plant and equipment are measured on the cost basis less any accumulated depreciation and impairment losses.

The carrying amount of plant and equipment is reviewed annually by directors to ensure it is not in excess of the recoverable amount from these assets. The recoverable amount is assessed on the basis of the expected net cash flows that will be received from the assets employment and subsequent disposal. The expected net cash flows have been discounted to their present values in determining recoverable amounts.

In the event the carrying amount of plant and equipment is greater than the recoverable amount, the carrying amount is written down immediately to the estimated recoverable amount. A formal assessment of recoverable amount is made when impairment indicators are present (refer below for details of impairment).

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised lease assets, but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the company commencing from the time the asset is held ready for use.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Assets	Depreciation Rate
Furniture, Fittings and Equipment	13% straight line
Computer Equipment	13-33% straight line

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at the end of each reporting period.

An asset's carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by comparing proceeds with the carrying amount. These gains or losses are recognised in profit or loss in the period in which they arise. When revalued assets are sold, amounts included in the revaluation surplus relating to that asset are transferred to retained earnings.

• **Intangibles**

Software

Software is recorded at cost. Software has a finite life and is carried at cost less any accumulated amortisation and impairment losses. It has an estimated useful life between one and four years and is assessed annually for impairment.

• **Leases**

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses on a straight-line basis over the lease term.

• **Employee Provisions**

Short-term Employee Benefits

Provision is made for the company's obligation for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The company's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as employee provisions in the statement of financial position.

Contributions are made by the company to an employee superannuation fund and are charged as expenses when incurred.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

• **Employee Provisions (Continued)**

Other long-term employee benefits

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Upon the remeasurement of obligations for other long-term employee benefits, the net change in the obligation is recognised in profit or loss as part of employee benefits expense.

The company's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the company does not have an unconditional right to defer settlement for at least 12 month after the end of the reporting period, in which case the obligations are presented as current provisions.

• **Financial Instruments**

Initial Recognition and Measurement

Financial assets and financial liabilities are recognised when the company becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the company commits itself to either purchase or sell the asset (ie trade date accounting is adopted).

Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

Classification and Subsequent Measurement

Financial liabilities

Financial liabilities are subsequently measured at amortised cost using the effective interest method.

The effective interest method is a method of calculating the amortised cost of a debt instrument and of allocating interest expense in profit or loss over the relevant period.

The effective interest rate is the internal rate of return of the financial asset or liability. That is, it is the rate that exactly discounts the estimated future cash flows through the expected life of the instrument to the net carrying amount at initial recognition.

A financial liability cannot be reclassified.

Financial Assets

Financial assets are subsequently measured at:

- amortised cost; or
- fair value through other comprehensive income.

on the basis of the two primary criteria, being:

- the contractual cash flow characteristics of the financial asset; and
- the business model for managing the financial assets.

A financial asset is subsequently measured at amortised cost when it meets the following conditions:

- the financial asset is managed solely to collect contractual cash flows; and
- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates.

A financial asset is subsequently measured at fair value through other comprehensive income when it meets the following conditions:

- the contractual terms within the financial asset give rise to cash flows that are solely payments of principal and interest on the principal amount outstanding on specified dates; and
- the business model for managing the financial asset comprises both contractual cash flows collection and the selling of the financial asset.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

• **Financial Instruments (cont.)**

Classification and Subsequent Measurement (cont.)

By default, all other financial assets that do not meet the conditions of amortised cost and the fair value through other comprehensive income's measurement condition are subsequently measured at fair value through profit and loss.

The company does not measure any financial assets as fair value through profit or loss.

Derecognition

Derecognition refers to the removal of a previously recognised financial asset or financial liability from the statement of financial position.

Derecognition of financial liabilities

A liability is derecognised when it is extinguished (ie when the obligation in the contract is discharged, cancelled or expires). An exchange of an existing financial liability for a new one with substantially modified terms, or a substantial modification to the terms of a financial liability, is treated as an extinguishment of the existing liability and recognition of a new financial liability.

The difference between the carrying amount of the financial liability derecognised and the consideration paid and payable, including any non-cash assets transferred or liabilities assumed, is recognised in profit or loss.

Derecognition of financial assets

A financial asset is derecognised when the holder's contractual rights to its cash flows expires, or the asset is transferred in such a way that all the risks and rewards of ownership are substantially transferred.

All of the following criteria need to be satisfied for derecognition of a financial asset:

- the right to receive cash flows from the asset has expired or been transferred;
- all risk and rewards of ownership of the asset have been substantially transferred; and
- the company no longer controls the asset (ie it has no practical ability to make unilateral decisions to sell the asset to a third party).

On derecognition of a financial asset measured at amortised cost, the difference between the asset's carrying amount and the sum of the consideration received and receivable is recognised in profit or loss.

On derecognition of a debt instrument classified as fair value through other comprehensive income, the cumulative gain or loss previously accumulated in the financial asset reserve is reclassified to profit or loss.

Impairment

The company recognises a loss allowance for expected credit losses on:

- financial assets that are measured at amortised cost or fair value through other comprehensive income.

Expected credit losses are the probability-weighted estimate of credit losses over the expected life of a financial instrument. A credit loss is the difference between all contractual cash flows that are due and all cash flows expected to be received, all discounted at the original effective interest rate of the financial instrument.

The company used the following approaches to impairment, as applicable under AASB 9:

- the general approach;

General approach

Under the general approach, at each reporting period, the company assessed whether the financial instruments are credit impaired, and if:

- the credit risk of the financial instrument increased significantly since initial recognition, the company measured the loss allowance of the financial instruments at an amount equal to the lifetime expected credit losses; and
- there was no significant increase in credit risk since initial recognition, the company measured the loss allowance for that financial instrument at an amount equal to 12-month expected credit losses.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

• **Financial Instruments (cont'd)**

Recognition of expected credit losses in financial statements

At each reporting date, the company recognised the movement in the loss allowance as an impairment gain or loss in the statement of profit or loss and other comprehensive income.

The carrying amount of financial assets measured at amortised cost includes the loss allowance relating to that asset.

Assets measured at fair value through other comprehensive income are recognised at fair value with changes in fair value recognised in other comprehensive income. An amount in relation to change in credit risk is transferred from other comprehensive income to profit or loss at every reporting period.

• **Impairment of Assets**

At the end of each reporting period, the company reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value-in-use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is recognised immediately in profit or loss.

Where the future economic benefits of the assets are not primarily dependent upon the asset's ability to generate net cash inflows and when the company would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined and the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of a class of asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Where an impairment loss on a revalued asset is identified, this is debited against the revaluation surplus in respect of the same class of asset to the extent that the impairment loss does not exceed the amount in the revaluation surplus for that same class of asset.

• **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of any applicable GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows included in receipts from customers or payments to suppliers.

• **Income Tax**

No provision has been made for income tax as the company is exempt from income tax under Division 50 of the Income Tax Assessment Act.

• **Accounts Receivable and Other Debtors**

Accounts receivable and other debtors include amounts due from donors and any outstanding grant receipts. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

• **Deferred Expenses**

When expenditure is incurred for a project or event scheduled to take place in another accounting period it is deferred and recognised as an asset on the balance sheet until such time as the project or event subsequently takes place. The deferred expenditure is then recognised in profit or loss once the project or event has occurred.

• **Accounts Payable and Other Payables**

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the company during the reporting period, which remain unpaid. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

• **Comparative Figures**

Where required by Accounting Standards, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

• **Critical Accounting Estimates and Judgments**

The directors evaluate estimates and judgments incorporated into the financial report based on historical knowledge and best available current information. Estimates assume a reasonable expectation of future events and are based on current trends and economic data, obtained both externally and within the company.

Key estimates

i. Impairment

The company assesses impairment at the end of each reporting period by evaluation of conditions and events specific to the company that may be indicative of impairment triggers.

No impairment has been recognised for the year ended 31 December 2018.

Key judgements

i. Provision for credit losses of accounts and other receivables

The directors review the recoverability of the company's accounts and other receivables on a regular basis and raise the necessary credit losses if required. The directors are satisfied that accounts and other receivables will be realised at their carrying value as at 31 December 2018 within the normal course of business.

• **New and Amended Accounting Policies Adopted by the Company**

The company did not adopt any new or amended accounting policies during the year.

• **New Accounting Standards for Application in Future Periods**

Accounting Standards issued by the AASB that are not yet mandatorily applicable to the company, together with an assessment of the potential impact of such pronouncements on the Company when adopted in future periods, are discussed below:

– *AASB 2018-18 Amendments to Australian Accounting Standards – Right-of-Use Assets of Not-for-Profit Entities*

This Standard amends AASB 1, AASB 16, AASB 117, AASB 1049 and AASB 1058 to provide a temporary option for not-for-profit entities to not apply the fair value initial measurement requirements for right-of-use assets arising under leases with significantly below-market terms and conditions principally to enable the entity to further its objectives.

The Standard requires an entity that elects to apply the option (i.e. measures a class or classes of such right of-use assets at cost rather than fair value) to include additional disclosures in the financial statements to ensure users understand the effects on the financial position, financial performance and cash flows of the entity arising from these leases. The directors are satisfied that the adoption of AASB 16 will not have a material impact on the company's financial statements.

The directors are satisfied the adoption of AASB 2018-18 will not have a material impact on the Company's financial statements other than increasing disclosures.

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
	\$	\$
NOTE 2: REVENUE		
Government grants - non-reciprocal	803,572	2,859,349
Membership fees	522,827	506,500
Sponsorship and rebates	277,417	407,324
Event registration fees	1,341,779	2,749,441
High performance participant fees	396,034	654,563
Social programs	-	24,700
Interest received	57,535	68,581
Tickets and lift passes	111,601	243,286
Host funding and licence fees	-	124,405
Other income	104,289	99,023
Uni Sport Awards, AGM and conference	96,597	122,350
Merchandise sales	-	48,787
	<u>3,711,651</u>	<u>7,908,309</u>

NOTE 3: NET CURRENT YEAR DEFICIT/SURPLUS

The following items are relevant in explaining the financial performance of the company:

Expenses

Depreciation and amortisation	38,762	30,000
Consultant expenses	4,393	255,850
Employee benefits expense	1,843,545	2,839,276

NOTE 4: CASH AND CASH EQUIVALENTS

Current

Cash at bank	<u>419,826</u>	<u>645,223</u>
Reconciliation of cash		

Cash and cash equivalents balance as shown in the statement of financial position can be reconciled to that shown in the statement of cash flows as follows:

Cash on hand	<u>419,826</u>	<u>645,223</u>
--------------	----------------	----------------

NOTE 5: ACCOUNTS AND OTHER RECEIVABLES

Current

Accounts receivable	408,963	270,675
Less: Provision for impairment of receivables	<u>(4,545)</u>	<u>(21,621)</u>
	<u>404,418</u>	249,054
Other receivables	<u>2,093</u>	4,035
	<u>406,511</u>	<u>253,089</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
NOTE 6: FINANCIAL ASSETS		
Financial assets at amortised cost		
Current		
Funds on deposit	<u>55,000</u>	<u>463,640</u>
Non-Current		
Investments in equity instruments measured at fair value through other comprehensive income		
Investment portfolio	1,017,900	1,031,833
Financial assets at amortised cost		
Funds on deposit	<u>75,000</u>	<u>118,200</u>
	<u>1,092,900</u>	<u>1,150,033</u>
NOTE 7: PLANT AND EQUIPMENT		
Head office computer equipment - at cost	392,243	366,895
Less accumulated depreciation	<u>(337,350)</u>	<u>(314,740)</u>
	<u>54,893</u>	<u>52,155</u>
Head office furniture & equipment - at cost	58,048	57,562
Less accumulated depreciation	<u>(55,260)</u>	<u>(51,790)</u>
	<u>2,788</u>	<u>5,772</u>
Sports Equipment - at cost	27,224	-
Less accumulated depreciation	<u>(2,146)</u>	<u>-</u>
	<u>25,078</u>	<u>-</u>
Total property, plant and equipment (refer note 18)	<u>82,759</u>	<u>57,927</u>
NOTE 8: INTANGIBLE ASSETS		
Company Website - at cost	427,769	391,105
Less accumulated depreciation	<u>(379,853)</u>	<u>(370,300)</u>
	<u>47,916</u>	<u>20,805</u>
Trademarks - at cost	7,864	7,864
Less accumulated amortisation	<u>(1,966)</u>	<u>(983)</u>
	<u>5,898</u>	<u>6,881</u>
Total intangible assets	<u>53,814</u>	<u>27,686</u>
Movement in intangible assets:		
Balance at the beginning of the period	27,686	3,282
Additions	36,664	28,669
Amortisation expense	<u>(10,536)</u>	<u>(4,265)</u>
Balance at the end of the period	<u>53,814</u>	<u>27,686</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
NOTE 9: OTHER ASSETS		
Prepayments and deferred expenditure	<u>665,613</u>	<u>158,182</u>

NOTE 10: ACCOUNTS AND OTHER PAYABLES

Current

Unsecured

Accounts payable and accruals	<u>248,474</u>	<u>474,526</u>
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NOTE 11: EMPLOYEE BENEFITS

Current

Employee benefits is comprised of:

Parental Leave GOV	-	1,390
Holiday Leave	56,251	91,384
Long Service Leave	19,167	69,964
Leave On-costs	60,979	26,380
Parental Leave	-	10,000
Total employee benefits	(a) <u>136,397</u>	<u>199,118</u>

(a) UniSport Employee Long Service Leave (LSL) is calculated in accordance with the *Qld Industrial Relations Act (1999) Amendment (2001)*.

The LSL entitlement is calculated as being 8.67 weeks leave after 10 years of continuous service, additionally:

- UniSport policy is to not record LSL entitlements until after the 5th continuous year of service;
- UniSport provides an entitlement to payment for LSL on a pro-rata basis after 7 years of continuous service;
- LSL entitlements may only be taken after 10 continuous years of service.

NOTE 12: GRANTS RECEIVED IN ADVANCE

Current

Government Funding received in advance	<u>1,101,353</u>	<u>177,411</u>
--	------------------	----------------

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
NOTE 13: OTHER LIABILITIES		
Current		
Membership received in advance *	-	5,455
Deposits received in advance **	2,250	-
Other income received in advance ***	(30)	-
	<u>2,220</u>	<u>5,455</u>

* Membership fees prepaid by members prior to invoices being sent out in January

** Relates to sponsorship income received in advance.

*** Comprises participant contributions, host funding and licence fees received in advance.

NOTE 14: RESERVES

(a) Reinvestment Fund

The Future Program Maintenance Reserve was established in December 2006 to maintain UniSport sporting programs into the future. In 2016, the Board renamed this the Reinvestment Fund. The Reinvestment funds may be used for programs, activities or research that will produce significant benefit to members, student participants or the university sport sector.

(b) Student International Representation Support Fund

The World University Games Fund Reserve was established in December 2007, in 2016 the name of this Fund was changed to the Student International Representation Support Fund. The Student International Representation Support Fund reserve records funds that have been set aside in support of international representatives.

(c) Operating Reserve

The Operating Reserve sets aside funds to ensure the stability and ongoing operations of the company in the event of unexpected losses of income, large unbudgeted expenses or uninsured losses.

(d) Financial Asset Revaluation Reserve

The Financial Asset Revaluation Reserve records the revaluation of financial assets.

NOTE 15: AUDITORS' REMUNERATION

Remuneration of the auditor of the Company for:

Auditing or reviewing the financial report	17,500	17,000
Other services provided by related practice of the auditor	-	-
	<u>17,500</u>	<u>17,000</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

2018
\$

2017
\$

NOTE 16: LEASING AND CAPITAL COMMITMENTS

(a) Operating Lease Commitments

Total lease expenditure, representing non-cancellable operating leases,
contracted for at balance date but not provided for in the financial statements:

Payable not later than 1 year	i)	57,186	6,959
Payable later than 1, but not later than 5 years		-	-
Payable later than 5 years		-	-
		<u>57,186</u>	<u>6,959</u>

- i) UniSport currently rents two premises, one which requires one months notice from either the landlord or the tenant in order to vacate and a new lease agreement entered into for the period 1 November 2018 - 30 November 2019.

(b) Capital Expenditure Commitments

The company has no capital expenditure contracted for at balance date.

NOTE 17: CASH FLOW INFORMATION

Reconciliation of Cashflow from Operations with (Deficit)/Surplus after Income Tax

Surplus/(Deficit) after income tax	(593,068)	66,010
Non cash flows:		
Depreciation and amortisation	38,762	30,000
Bad debts	(17,076)	7,452
Changes in assets and liabilities		
(Increase)/decrease in accounts and other receivables	(136,346)	(178,715)
Increase/(decrease) in accounts payable and other payables	(226,052)	365,762
(Increase)/decrease in other assets	(507,431)	539,780
Increase/(decrease) in employee benefits	(62,721)	35,665
Increase/(decrease) in unearned income and other liabilities	920,707	(527,185)
Net cash generated by/(used in) operating activities	<u>(583,225)</u>	<u>338,769</u>

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2018

NOTE 18: MOVEMENTS IN PROPERTY, PLANT AND EQUIPMENT

Movements in the carrying amounts for each class of plant and equipment between the beginning and the end of the current financial period:

	Head Office Computer Equipment	Head Office Furniture & Equipment	Total
	\$	\$	\$
2018			
Balance at beginning of the year	52,155	5,772	57,927
Additions	25,348	27,710	53,058
Depreciation expense	(22,610)	(5,616)	(28,226)
Balance at end of the year (Note 7)	<u>54,893</u>	<u>27,866</u>	<u>82,759</u>
2017			
Balance at beginning of the year	35,684	8,139	43,823
Additions	39,839	-	39,839
Depreciation expense	(23,368)	(2,367)	(25,735)
Balance at end of the period (Note 7)	<u>52,155</u>	<u>5,772</u>	<u>57,927</u>

NOTE 19: MEMBERS' GUARANTEE

The company is incorporated under the *Corporations Act 2001* and is a company limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$1.00 each towards meeting any outstanding obligations of the company. At 31 December 2018, the total amount that members of the company are liable to contribute if the company is wound up is \$42 (2017: \$42).

NOTE 20: KEY MANAGEMENT PERSONNEL COMPENSATION

The UniSport Board of Directors do not receive remuneration for their services.

NOTE 21: RELATED PARTY TRANSACTIONS

During the year Unisport engaged Griffin Legal to undertake Intellectual Property registration work. Peter McGrath is a Director of Unisport Australia and a partner of Griffin Legal. The value of services received from Griffin Legal during the year was \$34,408 (2017: \$8,452). At balance date the amount owed to Griffin Legal was \$831 (2017: Nil). Transactions between related parties are on normal commercial terms and conditions no more favourable than those available to other persons unless otherwise stated.

NOTE 22: COMPANY DETAILS

The company's registered office and principal place of business is:

Suite 1.12, Sports House
 Cnr Castlemaine & Caxton Streets
 MILTON QLD 4064

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNISPORT AUSTRALIA LIMITED.

Report on the Audit of the Financial Report

Opinion

We have audited the financial report, being a special purpose financial report, of Unisport Australia Limited (the Company), which comprises the statement of financial position as at 31 December 2018, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies, and the directors' declaration.

In our opinion, the accompanying financial report of Unisport Australia Limited is in accordance with the *Corporations Act 2001*, including:

- i. giving a true and fair view of the Company's financial position as at 31 December 2018 and of its financial performance for the year then ended; and
- ii. complying with Australian Accounting Standards to the extent described in Note 1 and the *Corporations Regulations 2001*.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Company in accordance with the auditor independence requirements of the *Corporations Act 2001* and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We confirm that the independence declaration required by the *Corporations Act 2001*, which has been given to the directors of the Company, as attached to the director's report, has not changed as at the date of this auditor's report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared for the purpose of fulfilling the directors' financial reporting responsibilities under the *Corporations Act 2001*. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Nexia Brisbane Audit Pty Ltd

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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNISPORT AUSTRALIA LIMITED (Continued)

Responsibilities of the Directors for the Financial Report

The directors of the Company are responsible for the preparation of the financial report that gives a true and fair view and have determined that the basis of preparation described in Note 1 to the financial report is appropriate to meet the requirements of the *Corporations Act 2001* and is appropriate to meet the needs of the members. The directors' responsibility also includes such internal control as the directors determine is necessary to enable the preparation of a financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the directors are responsible for assessing the Company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the directors either intend to liquidate the Company or to cease operations, or have no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with the Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Company's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the directors.
- Conclude on the appropriateness of the directors' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Company's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Company to cease to continue as a going concern.

INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF UNISPORT AUSTRALIA LIMITED (Continued)

- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the directors regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Nexia Brisbane Audit Pty Ltd

Nexia Brisbane Audit Pty Ltd



**AM Robertson
Director**

Level 28, 10 Eagle Street,
Brisbane, QLD, 4000

Date: 18 April 2019

Unisport Australia Limited

Compilation Report to Unisport Australia Limited

We have compiled the accompanying special purpose financial statements of Unisport Australia Limited which comprises the Detailed Statement of Income and Expenditure by Category for the year ended 31 December 2018.

The specific purpose for which this special purpose financial statement has been prepared is to satisfy the information needs of members.

The Responsibility of the Directors of Unisport Australia Limited

The directors of Unisport Australia Limited are solely responsible for the information contained in the special purpose financial statement, the reliability, accuracy and completeness of the information and for the determination that the basis of accounting used is appropriate to meet their needs and for the purpose that the financial statement was prepared.

Our Responsibility

On the basis of information provided by the directors of Unisport Australia Limited, we have compiled the accompanying special purpose financial statement in accordance with the basis of accounting as described in Note 1 to the financial statement and APES 315: *Compilation of Financial Information*.

We have applied our expertise in accounting and financial reporting to compile these financial statements in accordance with the basis of accounting described in Note 1 to the financial statements. We have complied with the relevant ethical requirements of APES 110 *Code of Ethics for Professional Accountants*.

Assurance Disclaimer

Since a compilation engagement is not an assurance engagement, we are not required to verify the reliability, accuracy or completeness of the information provided to us by management to compile the financial statement. Accordingly, we do not express an audit opinion or a review conclusion on these financial statements.

The special purpose financial statements were compiled exclusively for the benefit of directors of Unisport Australia Limited who are responsible for the reliability, accuracy and completeness of the information used to compile these financial statements. We do not accept responsibility for the contents of these special purpose financial statements.



Nexia Brisbane Business Advisory Pty Ltd



G Sawford - Director

Date: 18 April 2019

Nexia Brisbane Business Advisory Pty Ltd

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DETAILED STATEMENT OF INCOME AND EXPENDITURE BY CATEGORY
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
MEMBER SERVICES		
REVENUE		
Government grants/funding/subsidies	\$ 75,000	\$ 50,000
Sundry income	\$ 21,054	\$ 18,498
Membership fees	\$ 522,827	\$ 506,500
Sponsorship	\$ 16,000	\$ -
Uni Sports Awards, AGM and Conference	\$ 96,598	\$ 122,350
TOTAL INCOME	\$ 731,479	\$ 697,348
EXPENDITURE		
Administration costs	\$ 31,393	\$ 2,106
Human resource management	\$ 406,394	\$ 309,535
Membership	\$ 231,076	\$ 311,674
Sport	\$ 13,933	\$ 15,636
Public relations	\$ 52,653	\$ 22,748
Travel	\$ 69,768	\$ 57,503
TOTAL EXPENDITURE	\$ 805,216	\$ 719,202
OPERATING SURPLUS/(DEFICIT)	\$ (73,737)	\$ (21,854)
NATIONALS DIVISION 1		
REVENUE		
Investment income	\$ 57,535	\$ 63,432
Government grants/funding/subsidies	\$ 200,000	\$ 385,000
Sponsorship	\$ 261,417	\$ 275,008
Merchandising Income	\$ -	\$ 5,791
Registration fees	\$ 843,760	\$ 1,233,154
Social programs	\$ -	\$ 18,800
Tickets and lift passes	\$ 21,806	\$ 155,850
Sundry income	\$ 76,045	\$ 80,512
TOTAL INCOME	\$ 1,460,563	\$ 2,217,546
EXPENDITURE		
Administration costs	\$ 230,496	\$ 269,312
Human resource management	\$ 802,914	\$ 956,459
Membership	\$ 291	\$ -
Public relations	\$ 88,414	\$ 65,701
Sport	\$ 502,503	\$ 803,091
Travel	\$ 100,098	\$ 73,063
TOTAL EXPENDITURE	\$ 1,724,716	\$ 2,167,626
OPERATING SURPLUS/(DEFICIT)	\$ (264,152)	\$ 49,921

DETAILED STATEMENT OF INCOME AND EXPENDITURE BY CATEGORY
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
	\$	\$
NATIONALS DIVISION 2		
REVENUE		
Government grants/funding/subsidies	\$ 120,000	\$ 151,800
Sponsorship	\$ -	\$ 14,631
Merchandising Income	\$ -	\$ 2,013
Registration fees	\$ 358,832	\$ 888,891
Partner funding	\$ -	\$ 124,405
Social programs	\$ -	\$ 5,900
Tickets and lift passes	\$ 11,622	\$ -
Sundry income	\$ 189	\$ -
TOTAL INCOME	\$ 490,643	\$ 1,187,641
EXPENDITURE		
Administration costs	\$ 60,856	\$ 128,228
Human resource management	\$ 405,830	\$ 533,824
Membership	\$ -	\$ 260
Public relations	\$ 17,835	\$ 53,956
Sport	\$ 224,514	\$ 406,731
Travel	\$ 18,060	\$ 68,159
TOTAL EXPENDITURE	\$ 727,094	\$ 1,191,158
OPERATING SURPLUS/(DEFICIT)	\$ (236,451)	\$ (3,517)

DETAILED STATEMENT OF INCOME AND EXPENDITURE BY CATEGORY
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018	2017
	\$	\$
NATIONAL UNIVERSITY CHAMPIONSHIPS		
REVENUE		
Government grants/funding/subsidies	\$ -	\$ 2,727
Sponsorship	\$ -	\$ 1,034
Participant Contributions	\$ -	\$ 4,909
Registration fees	\$ 139,187	\$ 109,663
Merchandising income	\$ -	\$ 983
Tickets and lift passes	\$ 78,173	\$ 87,436
TOTAL INCOME	\$ 217,360	\$ 206,752
EXPENDITURE		
Administration costs	\$ 14,772	\$ 2,083
Human resource management	\$ 58,706	\$ 64,243
Public relations	\$ 17,439	\$ 25,478
Sport	\$ 234,519	\$ 148,478
Travel	\$ 11,678	\$ 7,673
TOTAL EXPENDITURE	\$ 337,114	\$ 247,955
OPERATING SURPLUS/(DEFICIT)	\$ (119,754)	\$ (41,203)

HIGH PERFORMANCE - WORLD UNIVERSITY CHAMPIONSHIPS

REVENUE		
Government grants/funding/subsidies	\$ 414,078	\$ 100,000
Sponsorship	\$ -	\$ 12,000
Participant Contributions	\$ 396,033	\$ 11,408
TOTAL INCOME	\$ 810,111	\$ 123,408
EXPENDITURE		
Administration costs	\$ 71,955	\$ 10,482
Human resource management	\$ 311,780	\$ 74,961
Membership	\$ 19,698	\$ 17,782
Public relations	\$ (10,528)	\$ -
Sport	\$ 307,702	\$ 25,127
Travel	\$ 8,477	\$ 5,943
TOTAL EXPENDITURE	\$ 709,084	\$ 134,294
OPERATING SURPLUS/(DEFICIT)	\$ 101,027	\$ (10,886)

DETAILED STATEMENT OF INCOME AND EXPENDITURE BY CATEGORY
FOR THE YEAR ENDED 31 DECEMBER 2018

	2018 \$	2017 \$
WORLD SUMMER GAMES		
REVENUE		
Government grants/funding/subsidies	\$ -	\$ 544,822
Sponsorship	\$ -	\$ 22,500
Participant Contributions	\$ -	\$ 616,529
Unisport Awards and conferences	\$ -	\$ -
TOTAL INCOME	\$ -	\$ 1,183,851
EXPENDITURE		
Administration costs	\$ -	\$ 125,565
Human resource management	\$ -	\$ 188,218
Membership	\$ -	\$ 4
Public relations	\$ -	\$ 50,539
Sport	\$ -	\$ 792,590
Travel	\$ -	\$ 5,271
TOTAL EXPENDITURE	\$ -	\$ 1,162,187
OPERATING SURPLUS/(DEFICIT)	\$ -	\$ 21,664
AUSTRALIAN MASTERS GAMES		
REVENUE		
Government grants/funding/subsidies	\$ -	\$ 1,625,000
Participant Contributions	\$ -	\$ 21,718
Investment income	\$ -	\$ 5,149
Sponsorship & rebates	\$ -	\$ 82,152
Merchandise sales	\$ -	\$ 40,000
Registration fees	\$ -	\$ 517,733
Sundry income	\$ -	\$ 13
Social programs	\$ -	\$ -
TOTAL INCOME	\$ -	\$ 2,291,765
EXPENDITURE		
Administration costs	\$ -	\$ 581,718
Human resource management	\$ -	\$ 927,103
Membership	\$ -	\$ 2,774
Public relations	\$ -	\$ 412,757
Sport	\$ -	\$ 218,778
Travel	\$ -	\$ 76,749
TOTAL EXPENDITURE	\$ -	\$ 2,219,879
OPERATING SURPLUS/(DEFICIT)	\$ -	\$ 71,886
TOTAL SURPLUS/(DEFICIT) FOR THE PERIOD	\$ (593,067)	\$ 66,010

UniSport Australia

27th Annual General Meeting

Agenda Item: 4. Notices of Motion
Date: 15 May 2019
Prepared By: Glenys Woolcock, Company Secretary

4.1 Confirmation of Voting Numbers & Scrutineers

The Chair will advise the meeting of voting numbers and appointed scrutineers.

Under Rule 18.4.8 of the Constitution, each Delegate of a Member present in person or by proxy shall be entitled to one (1) vote per Member. The Chair and the Delegate of the Board shall be entitled to one (1) vote each.

There have been no notices of motion received for the consideration of Members at the 2018 AGM.

UniSport Australia

27th Annual General Meeting

Agenda Item: 5. Election and Appointment of Directors
Date: 15 May 2019
Prepared By: Glenys Woolcock, Company Secretary

5.1 Appointment of Directors

In accordance with rule 17.2.3 and 17.2.4 of the Constitution, up to two Appointed Directors and a person recommended by Universities Australia shall be appointed by the Board, giving full regard to the skills and experience needed by the Board to meet its responsibilities.

5.2 Report from the Governance & Nominations Committee (GNC)

The GNC Chair, Peter McGrath will provide a report on nominations for the Election of Directors.

5.3 Election of Directors

In accordance with rule 17.2.1 of the Constitution, the Elected Directors shall be elected by a majority of those present in person or by proxy, and entitled to vote at an AGM, following nomination by no fewer than two Members.

A nomination has been received from the following nominee:

- Mr Paul McJannett from Australian Catholic University

UniSport Australia

27th Annual General Meeting

Agenda Item: 5.1 Report from the Governance & Nominations Committee
Date: 15 May 2019
Prepared By: Glenys Woolcock, Co Secretary on behalf of Peter McGrath, GNC Chair

The Governance & Nominations Committee (GNC) has prepared the following report to Members in relation to the 2019 Election and Appointment of Directors.

Background – the Governance & Nominations Committee

The UniSport Australia Board of Directors established the GNC to ensure continuous improvement in best practice and to provide members and stakeholders with assurance and comfort that the Board takes seriously the matter of governance. With respect to Nominations, the essential role of the GNC is to:

- a) recommend to the Board suitable individuals for appointment to the Board as Appointed Directors;
- b) provide advice and guidance to Members of UniSport on those nominated candidates for election as Directors.

The GNC is a Committee of the Board and as such it reports to the Board. However, there are some matters of relevance to the Membership of UniSport and in this sense the GNC serves the Membership of UniSport through the Board. The current GNC Membership comprises two Directors and an independent expert as follows:

- Peter McGrath (Chair and Director)
- Katrina O'Mahony (Director)
- Paul Bruce (Independent)
- Mark Sinderberry (CEO)
- Glenys Woolcock (Company Secretary)

Board composition

UniSport is governed by a ten-person Board comprising six Member-Elected Directors; two Appointed Directors appointed by the Board; one Director from Universities Australia appointed by the Board; and the CEO who is an ex-officio Member of the Board.

In 2019, there is one Elected Director position up for election. The current Director in this position is Dr Deidre Anderson. Dr Anderson has served the maximum term permitted under the Constitution and hence will retire from the Board at the AGM.

On 15 March 2019 in the 60-day notice, UniSport called for nominations for one Elected Director position, identifying the following desired skills:

- Law
- Marketing/communications
- Digital technology platforms
- Government relations and advocacy
- Finance and risk management
- Experience and knowledge of health and wellbeing advocacy and research in related fields.

One nomination was received by the closing date and is presented below:

Nominee	Nominated by	Seconded by
Mr Paul McJannett, ACU	Rob Smithies, USYD	Martin Doulton, MON

Mr McJannett's written submission addressing the identified skills listed above follows.

UniSport Australia

Statement in support of Director Nomination

Name: Paul McJannett

Position: Director Student Engagement & Services

University: Australian Catholic University

Executive Summary

I have worked in the co-curricular Australian Higher Education sector for 23 years. Since 2012 I have been the Director Student Engagement & Services at Australian Catholic University, the fastest growing Australian University with Campuses across the Eastern seaboard and soon in Rome.

I was the CEO of the University of Sydney Union when the Howard government brought in Voluntary Student Unionism and saw the destruction of the rich array of programs at all Universities, regional sporting programs.

Since the introduction of the Student Services & Amenity fees SSAF in 2012 I have guided the ACU building sporting programs from the ground up, hiring about 60 staff, building high performing teams of dedicated staff that have a passion for Sport.

I deeply understand the philosophy behind the Student Services and Amenities fees and how both side of politics view Universities charging these fees.

For many years I have acted as a volunteer in the sports of surf lifesaving and water polo and I am currently a delegate to the Australian Water Polo League. I am a member of the Executive Committee of the Sydney University men's water polo club, one of the largest and most successful University sporting clubs in Australia.

I have formal qualifications in both technical and behavioural academic disciplines that stretch across property, finance and applied psychology.

I firmly believe in the value of organised Sport particularly in the Higher Education context and its relationship to the health and wellbeing of young people, this is a focus of mine. Mental health and developing resilience in our youth population should be a big issue for all staff who work in Sport and Higher Education.

I am a firm supporter of UniSport Australia (UniSport) and have consistently provided feedback to ensure UniSport acts in the best interests of all its member Universities their students and staff. UniSport is a vital organisation for many Universities where its programs provide immediate capacity building opportunities that many Universities cannot readily achieve.

The current disruption in Australian Olympic sports provides UniSport a unique opportunity to further the interests and influence of Australian University sport.

General professional experience in the sector

I have worked in the co-curricular Australian Higher Education sector for 23 years and I am now a staff Director for the Australian Catholic University, the fastest growing Australian University with Campuses across the eastern seaboard (in four states) and soon in Rome.

I bring the following skills and experience:

I was the CEO of the University of Sydney Union when the Howard government brought in Voluntary Student Unionism and saw the destruction of the rich array of programs at all Universities regional sporting programs.

For the last 8 years I have worked for the Australian Catholic University. This has involved building sporting programs from the ground up across 5 program areas, hiring about 60 staff and building high performing teams of dedicated staff that have a passion for Sport.

These programs are influenced by the University's Mission, which firmly believes in educating the whole person as is the case for many of the world's best Universities where Sport plays a pivotal role in the student's higher education experience.

The programs are both wide reaching and deep and offer to students at the University a rich array of opportunities. Part of our offering is the programs offered by UniSport. For many Universities like ACU, UniSport is a vital cog in our capacity to offer a rich aspirational sporting pathway.

ACU is unique in the Higher Education landscape. We compete in many UniSport competitions across many states, we organize our representative teams across states; it's difficult yet we have become successful and have managed to be competitive in many sports.

My position in providing feedback on the new UniSport strategy is, if you could find a way for ACU to be successful, then no other University has a real excuse!

ACU has been vocal to UniSport senior staff and management about how UniSport can be more successful in its new programmatic outcomes; there is always room for improvement! As a staff professional who led the largest student organisation through Voluntary Student Unionism and the loss of \$8.3M in compulsory fees, I have very strong experience in organisations changing business strategies and managing the financial outcomes of these changes.

The financial viability of UniSport's new business model will require constant Board review over the next 2 years, balancing stakeholder requirements with its financial objectives.

I deeply understand the philosophy behind the Student Services and Amenities fees and how both side of politics view Universities charging these compulsory fees. What is often forgotten in our sector is how important these fees are and ensuring both sides of politics understand the value-add Universities proved to the Sporting landscape of Australia is critical.

Personal experience

For many years I have acted as a volunteer in the sports of surf lifesaving and water polo and I am currently a delegate to the Australian Water Polo League. I am a member for the Executive Committee of the Sydney University men's water polo club, one of the largest and most successful University sporting clubs in Australia.¹

I have witnessed first-hand, the challenges of working with NSO's, SIS's SSO's and the AIS. I applaud UniSport reaching out to these groups to build a profile of competitions for University students. This will require significant effort for UniSport to make it work long term. I have significant experience in this area including Service Level Agreements.

Qualifications

I have formal qualifications in both technical and behavioural areas that stretch across property, finance and applied psychology.

I firmly believe in the value of organised Sport, particularly in the Higher Education context and its relationship to the health and wellbeing of young people.

I am a firm supporter of UniSport and have consistently provided feedback to ensure UniSport acts in the best interests of all its member Universities their students and staff. UniSport is a vital organisation for many Universities whereby its programs provide immediate capacity building opportunities that many Universities cannot readily achieve.

The current disruption in Australian Sport provides UniSport a unique opportunity to further the interests and influence of Australian University Sport.

There are many opportunities that UniSport can take advantage of for its member Universities:

1. The recent new Strategic Plan released by Sport Australia, citing evidence that Australia's young people are generally more obese and unfit than any generation before them, warrants action by UniSport. This opportunity gels with Universities Australia providing advice to members of UniSport at a recent conference about the importance of linking organised Sport to health and wellbeing strategies, at a strategic level for all Australian Universities.
2. The recent commentary about funding issues for Olympic sports and the likelihood that Olympic sports will continue to miss out, provides an opportunity for UniSport to seek additional funding from Sport Australia for its programs like Healthy Campuses.
3. The recent UniSport business changes moving away from a social program, with sport as part of its offering to an aspirational sport program with better pathways for students to participate in organised Sport, is a good forward step but it comes with some financial challenges. These challenges can be overcome by UniSport continuing to build its social license to operate in the Higher education sector.

I have been very vocal about ensuring UniSport maintains and enhances its role as the only body that can represent Higher Education and Sport Health and Wellbeing programs to external bodies including Universities Australia.

Written submission addressing the relevant desired skills identified by the Board

I respond to this question from the current context UniSport finds itself in, both from the disruptive external changes currently occurring in Australian Sport and recent internal business changes and my skills in relation to these challenges.

Governance experience

I have been a Board Director of a Company Limited by guarantee in the Australian Higher Education sector, a Company Secretary of a University controlled company and I am a graduate of the Australian Institute of Directors Company Directors course. Lately I have been involved in many risks matters around the Child Protection, the new mandatory reporting laws and risk assessments for a range of sporting programs. I have many years of experience in governance at Board, Committee and operational levels of organisations.

Marketing and digital

I have been involved in marketing new products, new brands and new sales strategies, and have received Australian Marketing Awards whilst at the University of Sydney. I have detailed experience in feedback mechanisms using qualitative and quantitative tools and I have a sound understanding of Net Promoter Scores in vaulting programs.

External challenges to UniSport programs

The external landscape for UniSport remains fragmented as is the case for all organisations currently working in Australian sport.

Sport Australia are focusing on the broad wellbeing activities for all Australians. State based Institutes and National Sporting Organisations for the Olympic sports are struggling to find purpose and collaboration whilst Universities continue to expand their influence from elite sports across to general wellbeing activities of their communities.

UniSport is well placed to continue to support elite athlete sport students working with Exercise Science faculties in Universities to support the health and wellbeing of EAPP Athletes.

I have significant experience in the programmatic work of the Elite Athlete programs at Australian Universities, their main competition from US Colleges and I have work on International programs with the AIS and sporting clubs in Rome to support Australian Elite athletes.

¹ Ben Darwin and Gain line analytics 2018

UniSport Australia

27th Annual General Meeting

Agenda Item: 6. Special Business
Date: 15 May 2019
Prepared By: Glenys Woolcock, Company Secretary

6.1 Consideration of any items of special business

There have been no items of special business received for the consideration of the 2019 AGM.

UniSport Australia

27th Annual General Meeting

Agenda Item: 7. Other Business
Date: 15 May 2019
Prepared By: Glenys Woolcock, Company Secretary

7.1 Noting of the Board appointment of Auditor for 2019

In accordance with rule 21.2 of the Constitution, the annual financial statements shall be audited by an auditor appointed by the Board. The auditor shall be a qualified accountant.

Recommendation

That the meeting NOTE the Board appointment of Nexia Australia for 2019.

7.2 Consideration of Life Membership Nominations

In accordance with rule 9 of the Constitution, a person shall become a Life Member by recommendation of the Board and subsequent approval vote by three-quarters (75%) majority of those present, in person or by proxy, and entitled to vote at a Meeting of Members.

There are two Nominations for the award of Life Membership received for consideration this year:

- Dr Deidre Anderson
- Ms Kim Guerin

Following consideration of the nominations received, the Board strongly recommend to the membership the endorsement of both nominations for Life Membership.

Recommendation

1. That the meeting APPROVE the award of Life Membership of Deidre Anderson.
2. That the meeting APPROVE the posthumous award of Life Membership of Kim Guerin.

7.3 Board Term Recognition

Elected Director Ms Deidre Anderson having served the maximum term permitted for Directors, will be retiring from the Board at the conclusion of this, the 27th AGM.

The Chair will take this opportunity to thank Deidre for the valuable contributions she has made to the Board, the Members, the management team and the various Committees she has served on over the term of her involvement with UniSport Australia.

**UniSport Australia
Life Member Nominations 2019**

Nomination for Dr Deidre Anderson

Nominated by Mr David Schmude (UNE) and Seconded by Ms Liz Brett (UTS)

Qualifications

Doctor of Philosophy (PhD) MQU 2017

Master of Arts (Lifeskill Intervention and Sports Performance) Published Works VU 1993

Postgraduate Diploma (Social Science) LTU 1991

Postgraduate Certificate (Athlete Counselling) AIS 1994

Bachelor of Arts VU 1989

Membership of relevant organisations

Macquarie University (MQU) Deputy Vice Chancellor Students & Registrar 2011-2017

Macquarie University (U@MQ) Chief Executive Officer 2003-2011

United Kingdom Sports Institute (UKSI) Athlete Services Director 1999-2003

Australian Institute of Sport (AIS) National Manager Athlete Career & Education 1995-1999

Contribution to UniSport over 10 years

UniSport Australia Board Director 2013-2019 and Chair 2013-2018

UniSport Australia Sport Strategy Committee & International Sport Strategy Committee

MQU & UniSport Alcohol Research Project 2009

Additional Comments

As head of sport at Macquarie University (MQU), Dee was one of the first to conduct a comprehensive strategic review and restructure of sport bringing it firmly under the umbrella of student services. She effectively advocated on behalf of sport at national level in respect to the importance of structure and alignment of sport on campus as a vital student service that enhances student success and satisfaction.

As DVC/Registrar overseeing student services at MQU, Dee was able to consolidate and institutionalise all of the above.

Dee was always prepared to share her works and strategies with all members when asked. Her work at MQU was very influential on the sector at large, and seen as cutting edge.

It was at Dee's instigation back in 2009 that MQU and UniSport embarked upon a pivotal research project aimed at determining student attitudes and behaviours to alcohol use and abuse at UniGames. This project eventually became the topic of Dee's PhD thesis, but in the short term was the catalyst for UniSport banning alcohol sponsorship from events. UniSport was the first sporting organisation in Australia to take this action, and the policy holds to this day.

It was on Dee's watch as Chair that UniSport really continued to improve governance standards and also recruit a skills based Board of Directors.

Dee was a prime mover in driving the change agenda in respect to event delivery. As Chair of the UniSport Sport Strategy Committee, she showed excellent leadership skills throughout this process.

Working with Siobhan, Dee's work with the UniRoos in the area of athlete well-being was instrumental in developing a first rate high performance program that is much respected by National Sporting Organisations.

Dee has always volunteered her time to mentor and provide a leadership role model for women in sport, she is totally generous with her time and support.

**UniSport Australia
Life Member Nominations 2019**

Posthumous Nomination for Ms Kim Guerin

Nominated by Ms Liz Brett (UTS) and Seconded by Mr Rob Smithies (USYD)

Qualifications

Associate Diploma – Sport Studies (GU)
MBA (UQ)

Membership of relevant organisations

Macquarie University (MQU) Director of Campus Life and CEO of U@MQ 2016-2018
University of Queensland (UQ) CEO of UQ Sport 1999-2013
Griffith University (GU) 1994-1999

Contribution to UniSport over 10 years

UniSport Australia Board Director 1998-2000 and 2010-2016
UniSport Australia Board Deputy Chair 2015-2016
UniSport Australia FARM Committee Chair 2013-2016
UniSport National Sports Advisory & Conference Development Committees Chair 1998-2000

Additional Comments

Kim touched the lives of so many across the University, sporting community and beyond.

Her work was always skillful, underpinned by excellence and with a deep caring and concern for those she was working with and working for. Her love of the tertiary sector was driven by a genuine belief that all outcomes should truly benefit our students and staff.

In her unassuming but very skilled way, she tackled a number of complex matters for so many organisations she worked for, including UQ, MQU, Swimming Australia, Hockey QLD and of course during her time as a Director on the UniSport Australia Board.

Kim served on the Board of UniSport Australia from May 1998 to May 2000 and again from May 2010 to May 2016. She held several executive positions on the Board, and most importantly, as the Chair of the Finance and Risk Management Committee (FARM). With fastidious attention to detail (many will relate to that), and applying the values of accountability and transparency, Kim's work with the FARM Committee influenced the maturation of UniSport as an organisation.

Kim was always a fighter, and it was with great sadness that we learned of her final battle with cancer, that took her from this world far too soon, on September 19, 2018.

It's always a shame that seemingly the most deserving awardees of Life Membership must receive their awards posthumously, including Kim.